



# Grant Progress Report

## Enhanced Shared Technical Services 2026

**Grant Title:** 2026 - Enhanced Shared Technical Services (Area 5 - Southwest Prairie Technical Service Area)

**Grant ID:** P26-0090

**Grant Award (\$):** \$242,500.00

**Grant Execution Date:** 09/24/2025

**Grantee:** Area 5 - Southwest Prairie Technical Service Area

**Required Match (%):** 0

**Grant End Date:** 12/31/2028

**Fiscal Agent:**

**Required Match (\$):** \$0.00

**Grant Day-to-Day Contact:** Shelly Lewis

	Total Budgeted	Total Spent	Balance Remaining*
Grant Funds	\$242,500.00	\$0.00	\$242,500.00
Match Funds	\$0.00	\$0.00	\$0.00
Other Funds	\$0.00	\$0.00	\$0.00
Total	\$242,500.00	\$0.00	\$242,500.00

\*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

### Budget Details

Activity Name	Category	Source Type	Source Description	Budgeted	Spent	Balance Remaining	Match Fund?
Administration and Coordination	Administration/Coordination	Current State Grant	2026 - Enhanced Shared Technical Services (Area 5 - Southwest Prairie Technical Service Area)	\$40,992.30		\$40,992.30	N
Technical and Engineering	Technical/Engineering Assistance	Current State Grant	2026 - Enhanced Shared Technical Services (Area 5 - Southwest Prairie	\$201,507.70		\$201,507.70	N

Activity Name	Category	Source Type	Source Description	Budgeted	Spent	Balance Remaining	Match Fund?
			Technical Service Area)				

## Grant Activities

Activity Name: Administration and Coordination						
Activity Category: Administration/Coordination					Staff time?: Yes	
<p><b>Description:</b> The Administration Coordinator and Financial Coordinator/Administrative Assistant will provide administrative, financial and oversight responsibilities for the Southwest Prairie TSA Policy Board.</p> <p>These duties include financial reports, payroll services, annual budgets, and performance evaluations, supervision/coordination of staff, agendas/minutes/reports for quarterly board meetings, complete work plans as requested, and reporting progress in eLINK.</p> <p>TOTAL BUDGET: \$40,992.30</p> <p>Administration – Kay Gross (Cottonwood SWCD) - \$86.85/hour -2025 (194hrs@86.85=16,848.90)</p> <p>Financial/Administrative Assistant – Shelly Lewis (Murray SWCD) - \$71.01/hour-2025 (340hrs@71.01/hour=\$24,143.40)</p> <p>These figures are based on 2025 wages –the amount could change based on future raises which have not been approved by the Cottonwood or Murray SWCDs.</p>						
Budget Details						
Source Type	Source Description	Budgeted	Spent	Balance Remaining	Last Transaction Date	Match Fund?
Current State Grant	2026 - Enhanced Shared Technical Services (Area 5 - Southwest Prairie Technical Service Area)	\$40,992.30		\$40,992.30		N

## Activity Name: Technical and Engineering

**Activity Category:** Technical/Engineering Assistance

**Staff time?:** Yes

**Description:** Provide salary and benefits for the SWPTSA Engineer Technicians located at the Lincoln SWCD and Murray SWCD. The technical staff provides engineering assistance to private landowners, local, state, and federal agencies, through the soil and water conservation districts closely located to Lincoln County. Projects range through a variety of non-point water quality management practices.

Personal Services - \$121,507.70

This includes salaries, FICA, MEDICARE, medical insurance, PERA, HSA (for comp and leave); also included through the Calculated Hourly Rate is rent, vehicle expense, training, telephone, communications, computer/software, office and field supplies.

All hours accumulated by the Engineering Technicians and Engineer will be billed through their calculated hourly rates.

Contract position-\$80,000

The TSA hired a contract position during 2017 (800 - 1200 hrs.) to provide an increase in SWCD Technical Service Capacity (Ecological and Structural JAA) and SWCD Soil Health and Nutrient Management Assistance. \$80/hr. for 1000 hours=

BUDGET: \$80,000

Contract will be negotiable with a goal of enough funding for 800 - 1200 hours.

### Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2026 - Enhanced Shared Technical Services (Area 5 - Southwest Prairie Technical Service Area)	\$201,507.70		\$201,507.70		N